



Ethics Review Board for the City of New Orleans

Special Board Meeting of November 29, 2021, at 8:30 A.M.

Conducted via Zoom Teleconference Due to COVID-19 Emergency

Minutes

1. *Call to Order.*
 - 1.1. The chair called the special meeting to order at 8:32 a.m.
 - 1.2. Board members present:
 - 1.2.1. Elizabeth Livingston de Calderon, Chair.
 - 1.2.2. Holly Callia.
 - 1.2.3. Michael A. Cowan.
 - 1.2.4. Monique G. Doucette.
 - 1.2.5. Tyrone G. Jefferson, Jr.
 - 1.2.6. Torin T. Sanders.
 - 1.3. Board members absent:
 - 1.3.1. Wanda A. Brooks.
 - 1.4. Staff member present:
 - 1.4.1. Dane S. Ciolino, Executive Administrator and General Counsel.
 - 1.5. The Chair declared that a quorum of the board was present and commenced the meeting via Zoom videoconference and teleconference.
 - 1.6. The agenda for the meeting is attached.

2. *Ratification of Prior Written Certification of Emergency Need for Video Conference Meeting.* Pursuant to [State of Louisiana Executive Department Proclamation No. JBE 2020-30 Section 4 \(March 16, 2020\)](#) and subsequent orders and legislation addressing the COVID-19 state of emergency, the ERB unanimously agreed to conduct this meeting by video conference and audio conference after certifying that the ERB would not otherwise have been able to operate due to quorum requirements due to the ongoing COVID-19 emergency.
3. *Burg Presentation Regarding Process for Zoom Interviews Today*
 - 3.1. OIG search consultant Robert Burg explained the process for today’s meeting.
 - 3.2. Mr. Burg stated that there will be six 45-minute screening interviews of each candidate. Interviews will include openings by the candidates, scripted questions for the candidates, and an opportunity for the candidates to ask questions. It will be akin to a “speed dating” event.
 - 3.3. Mr. Burg noted that all candidates are competent. The board should consider which candidates would be the best “fit” for the position.
 - 3.4. After Mr. Burg’s presentation, the interviews began.
4. *Interviews of Candidates.* The board conducted 45-minute, public interviews of the following candidates in the following order:
 - 4.1. Garry Hendell.
 - 4.2. Andrew McFarlane.
 - 4.3. Peter Schleck.
 - 4.4. Olaniyi Sofoluke.
 - 4.5. Jeffrey Walsh.
 - 4.6. Ed Michel.
5. *Follow-Up Discussion and Public Comments.*
 - 5.1. After the public interviews of the candidates, the board briefly discussed the procedures going forward.
 - 5.2. The board decided not to choose finalists today but rather to do so on Wednesday, December 1, 2021.
 - 5.3. The board accepted public comments on the candidates who were interviewed today.

6. *Adjournment.*

6.1. A motion was made to adjourn the board meeting.

6.2. The motion was seconded.

6.3. The board unanimously voted to adjourn. The meeting was adjourned at 2:50 p.m.

* END *



CITY OF NEW ORLEANS ETHICS REVIEW BOARD

525 St. Charles Avenue New Orleans, LA 70130-3409

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<https://www.nolaerb.gov/>

BOARD MEETING

Monday, November 29, 2021 at 8:30 A.M. until end of workday.

The board will conduct this meeting via Zoom Video Conference and Telephone Conference

Video Conference Link: <https://loyno.zoom.us/j/5049753263>

Telephone Conference Dial-In Number: 312-626-6799; ID No. 504 975 3263

Certification of Necessity pursuant to [Louisiana Revised Statutes section 42:17.1](#): The board hereby certifies that the Governor of the State of Louisiana has declared a state of emergency or disaster involving the geographic area of the City of New Orleans. The governor's most recent extension of this state of emergency is available here: [204 JBE 2021 State of Emergency.pdf](#).

A live meeting would be detrimental to the health, safety, or welfare of the public and the members of the Ethics Review Board. The agenda contains matters that are critical to continuation of the business of the Ethics Review Board and are not able to be postponed to a live meeting due to a legal requirement or other deadline that cannot be postponed or delayed by the Ethics Review Board. The public can attend and participate in the videoconference meeting by joining the conference by telephone or videoconference as described above. In addition, public comment prior to the meeting can be provided via email address erb@nolaerb.gov.

AGENDA

1. Call to order.
2. Ratification of certification of necessity for videoconference/teleconference meeting (Chair).
3. Videoconference interviews with candidates for Inspector General position as set forth in interview schedule provided by Ralph Anderson & Associates (attached).
4. Discussion and vote to select finalists for Inspector General position.
5. Adjournment (Chair).

**New Orleans Ethics Review Board
Inspector General**

**Finalist Interviews
November 29, 2021**

https://loyno.zoom.us/j/5049753263 (45 Minute Interviews)	
Time	Candidate
8:30am – 9:00am	Panel Briefing
9:00am – 9:45am	Garri Hendell
9:45am – 9:50am	Break
9:50am – 10:35am	Andrew McFarlane
10:35am – 10:40am	Break
10:40am – 11:25am	Peter Schleck
11:25am – 11:30am	Break
11:30am – 12:15pm	Olaniyi (Niyi) Sofoluke
12:15pm – 1:00pm	Lunch Break
1:00pm – 1:45pm	Jeffrey Walsh
1:45pm – 1:50pm	Break
1:50pm – 2:35pm	Edward Michel
2:35pm – 3:05pm	Panel Debrief