

The Ethics Review Board  
City of New Orleans  
Tuesday, December 11, 2012  
2:00 p.m.  
3001 Gentilly Boulevard ~ Norman Mayer Library  
New Orleans, Louisiana 70122

Minutes

Present: Present: Dr. Michael Cowan, Chair; Elizabeth Nalty, Vice Chair; Dr. Laura Rouzan, Secretary; Rev. Don Frampton  
Absent: Okyeame Haley  
Staff: Steven Scheckman, General Counsel  
Felicia R. Brown, Executive Director  
Guest(s): Edouard R. Quatrevaux, Inspector General  
Susan Hutson, Independent Police Monitor  
Suzanne Wisdom, General Counsel, Office of Inspector General

A quorum being present, the chair called the meeting to order at 2:05 p.m. Rev. Frampton moved that the minutes of November 20, 2012, be approved; Ms. Nalty offered a second. The motion passed unanimously.

Dr. Cowan recognized Inspector General Ed Quatrevaux. Mr. Quatrevaux reported the following:

Passage of the mayor's budget; reports released by the OIG since the board's October meeting, namely: *Evaluation of City Motor Vehicle Self-Insurance Program and Vehicle Use Policy* and *Inspection of the Vendor Payment Process of the City of New Orleans*. Mr. Quatrevaux also referenced the *Administrative Investigation: Traffic Court* as well as the *2012 Appropriated Expenditures for Sanitation Services and Parks & Recreation*, a follow-up to the budget benchmark performed during the office's review of the City's 2009 budget process and which compared New Orleans to a group of peer cities (In responding to Dr. Rouzan, he noted why there may be increases in costs in New Orleans.). The IG also noted outreach which had been conducted throughout the community by the office, specifically indicating groups with whom he and Eileen Andrus, first assistant inspector general for Audit & Review, had met. He invited members and staff of the ERB to offer suggestions for possible outreach. The Inspector General continues to support Jefferson Parish in its search process for an inspector general; he noted the progress of on-going litigation by former OIG staff, citing recent dismissals and two pending cases, as well as the on-going inquiry by the Civil Service Department regarding the OIG's compensatory time leave policy. Mr. Quatrevaux noted that the overtime granted to executive staff during Hurricane Isaac has been approved by the city council. In response to Ms. Nalty's inquiry regarding cost savings to the city based on OIG findings, the inspector general indicated the office will release a year-end message of highlights.

The chair recognized Independent Police Monitor Susan Hutson. Ms. Hutson reported her staff's outreach activities, provided an update on the development of the mediation recommendations for review by the IPM and Chief Serpas, and referenced the submission of a grant application for funds to assist with post-traumatic stress. She further noted the OIPM's involvement in NOPD supervisor training, progress of the Stop and Frisk report and warrants review, with assistance by the OIG, and the upcoming International Law Enforcement Auditors Association meeting in New Orleans this week.

The inspector general mentioned his office received a grant of \$250,000 for evaluation efforts; the funds will be used for analysis of NOPD.

A discussion ensued regarding the 2013 meeting schedule, in particular resuming monthly meetings as indicated by Dr. Rouzan and the participation of the Independent Police Monitor (possible reporting by the IPM in writing rather than being present and frequency of presenting before the board). Ms. Nalty moved and a second was offered by Dr. Rouzan setting the 2013 meeting schedule as follows: January 8, March 5, April 9, May 7, June 18, August 20, September 10, October 1, November 5, December 3; the motion passed unanimously.

Steve Scheckman, general counsel, reviewed the concern raised by Inspector General Ed Quatrevaux with respect to the MOU. Rev. Frampton moved to approve the ERB-OIG Memorandum of Understanding deleting the language on page 3 at paragraph 1. a. viii with respect to the budget; Dr. Rouzan offered a second. The motion passed unanimously.

A discussion ensued with regard to the board self-evaluation process, including the purpose and necessity for engaging in such an exercise. The chair proposed working with the general counsel and executive director to develop an instrument for review by the full board.

The board discussed the recent resignations of Rev. Cornelius Tilton and Okyeame Haley. Particular concern was expressed with regard to ensuring additional appointments to fill current vacancies. Dr. Cowan communicated he had spoken with Dr. Francis; it was proposed that the chair speak with the mayor concerning appointments to the ERB.

Dr. Rouzan moved to enter executive session; second by Rev. Frampton. The board recessed into executive session at 3:04 p.m.

At 3:25 p.m. the meeting adjourned on a motion by Rev. Frampton and a second by Ms. Nalty.