

The Ethics Review Board  
City of New Orleans

Tuesday, November 3, 2009  
2:30 P.M.

Southern University at New Orleans, Lake Campus  
Building 43

Present: Rev. Kevin Wildes, S. J.; Chair, Rev. Cornelius Tilton, Vice Chair;  
Elizabeth Nalty, Secretary; Mrs. Leah Chase; Dr. Beverly Favre; and  
Professor Kathryn Lorio

Guests: Steven Scheckman, General Counsel to ERB; Jill Poutré, Executive  
Director to ERB; and Edouard Quatrevaux, IG

Rev. Kevin Wildes called the meeting to order at 2:38 P.M.

Elizabeth Nalty made a motion to approve the minutes from the September 17, 2009,  
meeting. Rev. Tilton seconded, all were in favor – motion passed.

Rev. Tilton made a motion to enter into executive session in order to consider complaints  
deemed confidential pursuant to La. R.S. 33:9614. Elizabeth Nalty seconded, all were in  
favor – motion passed.

The Board entered into executive session at 2:39 P.M.

Rev. Tilton made a motion to resume open session, Elizabeth Nalty seconded, all were in  
favor – motion passed.

The Board resumed open session at 3:19 P.M.

Jill Poutré discussed the necessity for the Ethics Review Board to move into an office  
separate from the Office of Inspector General. The ERB requires office space easily  
accessible to the public, in close proximity to City Hall, and near public transportation.  
Steven Scheckman stated that the staff was requesting approval to look for office space  
and if the Board approved, the staff would find a few options to present at a later time.  
Rev. Cornelius Tilton made a motion to look into potential property. Leah Chase  
seconded, all were in favor – motion passed. Rev. Tilton recommended the staff consider  
using the City Council chambers for ERB hearings and meetings rather than lease space  
for the hearings and meetings.

Jill Poutré provided the ERB with the budget proposal submitted to the City Council and  
stated that the ERB and OIG must begin discussing how the two agencies will divide the  
budget before formalizing the budget. Rev. Tilton suggested moving additional funds to  
cover COGEL conferences as the conferences are very informative and will be  
instrumental for all ERB members and staff.

Rev. Kevin Wildes introduced the next agenda item, ERB and OIG flyer, the idea and content of which was developed by Rev. Tilton and the design was done by Jill Poutré. Rev. Wildes asked what the ERB should do with the flyer. Elizabeth Nalty stated that it should be handed out to community groups and Dr. Favre suggested sending it out every time the ERB sends anything to anyone. Rev. Tilton said it should be put in the newspaper as well. Professor Lorio recommended elaborating on the education piece. Rev. Tilton made a motion to approve the flyer with the recommended changes. Kathryn Lorio seconded, all were in favor – motion passed.

Steven Scheckman said the cooperative endeavor agreement (CEA) is a top priority and that he had already spoken with Edouard Quatrevaux about beginning the negotiations. Mr. Scheckman said that the CEA would go to the ERB for review and comment once it had been finalized.

Rev. Kevin Wildes made a motion to nominate Rev. Tilton to the OIG Advisory Committee, Elizabeth Nalty seconded, all were in favor – motion passed.

Rev. Kevin Wildes asked Edouard Quatrevaux to update the ERB on the OIG. Mr. Quatrevaux informed the ERB that the OIG had successfully renegotiated the OIG lease terms and would save \$50,000 in 2010. He said that the OIG was also planning on leasing a small amount of space near Canal Blvd. in order to be more accessible to the public, which would avoid moving expenses. Mr. Quatrevaux said that the OIG was waiting to see the outcome of the 2010 budget, and for 2009 the OIG would likely return \$500,000 to the City. He stated that the OIG was completing the policy manual which would be submitted to the Council for review. Edouard Quatrevaux announced that the OIG was holding a strategic planning retreat and would be conducting a risk assessment of the OIG. Elizabeth Nalty asked about the status of the Independent Police Monitor, to which Mr. Quatrevaux responded that the City Council wants to review the hiring procedures of the Police Monitor prior to filling the vacant position and that the OIG was waiting on the Council's decision. He stated that he had provided the Council with the best practices from NACOLE. Mr. Quatrevaux informed the ERB that Holly Wiseman was doing a great job and she does not want to apply for the Police Monitor position and that no OIG employee would have the opportunity to be appointed to that position.

One board member raised the question as to how the public can become involved with the OIG Advisory Committee. Dr. Beverly Favre said that the ERB can speak with the City Council to suggest opening the process up to the public. Professor Kathryn Lorio stated the ERB could make a recommendation to the Council. Rev. Wildes said that there are a couple of ways the public could become involved, one is by appointing members of the public to the committee and another would be to open the process up to the public. The ERB stated this should be an agenda item at the next meeting.

There being no further business to discuss, Kathryn Lorio moved to adjourn, Elizabeth Nalty seconded, all were in favor – motion passed. Meeting adjourned at 4:20 P.M.